

JOB DESCRIPTION

TITLE

Finisher I

ACCOUNTABLE TO

Team Leader / Shift Leader or Designated Assistant Team Leader

NATURE/SCOPE

- I. All aspects of preparing chillers and heat exchanger packages for painting.
- II. Preparing chillers and heat exchanger packages for shipment after painting (if applicable).

RESPONSIBILITIES

Include, but are not limited to:

- I. Reading and interpreting bills of material and blueprints to obtain correct information for preparing a machine for shipment.
- II. Planning and performing diversified duties related to finishing machines.
 - A. Prepping machines for paint by orbital sanding and masking.
 - B. Using stud welding machine and installing insulation on the outside of tank.
 - C. Insulating pipe, tubes and valves inside the machines.
 - D. Cleaning the machines, inside and out.
 - E. Installing tags per blueprints.
 - F. Skidding, crating or packaging machines for shipment.
 - G. Loading trucks.
 - H. Operating forklift to move machines.
 - I. Maintain good productivity.
 - J. Maintain high quality workmanship.
- III. Confirming quality and completing Datapak when the machine is finished.
- IV. Observe all company rules and policies.
 - A. Observe company safety practices.
 - B. Maintain good housekeeping.
 - C. Be punctual in observance of work times, breaks and overall.
 - D. Work cooperatively with others in your team.

Finisher I (cont.)

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Read, write and do simple math.
- Good mechanical ability.
- Ability to read tape measure.
- Ability to read and interpret basic blueprints and bills of material.
- Ability to safely and properly use a wide variety of shop tools, including hand and power tools, and the ability to operate a power table saw.
- Ability to safely and properly operate a forklift within 90 days of hire.
- Physical and visual acuity at a level to effectively perform job duties. Ability to stand for long periods of time, sit, bend, and kneel. Ability to push or pull at least 50 pounds and to lift at least 40 pounds.
- Ability to work cooperatively with others.
- Ability to work with some supervision.

WORKING ENVIRONMENT.

Skilled manufacturing shop with small to medium size machinery. Exposure to moderate amount of dust, dirt and noise. Ambient air temperature fluctuates seasonally.

Draft 1/21/02

Approved by _____

Implemented _____